



## ASSISTANT DIRECTOR OF STUDENT DISCIPLESHIP

### JOB DESCRIPTION

Part-time, non-exempt, 20 hours per week. Reports to the Pastor of Student Discipleship.

Responsible for working with the student ministry team to coordinate, plan, organize, administer, and evaluate all ministry efforts for the area of middle and high school students, with an emphasis on overseeing and promoting the care and discipleship of our female leaders and students.

### RESPONSIBILITIES

- Assist in evaluating and developing vision and goals for the Student Ministry that are in harmony with the vision and goals of the larger church body (Connect, Grow, Serve Go)
- Help plan, organize, promote, administer, execute, and evaluate a comprehensive Student Ministry discipleship plan, including but not limited to: Bible studies, student activities, retreats, mission trips, and special events
- Assist in planning an annual calendar for the Student Ministry and assure that all events are on the church calendar
- Meet with the Pastor of Student Discipleship on a weekly basis to enhance team building, good communication, and evaluate the health of leadership and ministry
- Participate in all scheduled staff meetings
- Assist in providing weekly leadership and care for the Student Ministry leadership team
- Assist in developing a pipeline for inviting and training new individuals capable of serving as leaders in Student Ministry
- Assist in follow-up and assimilating new students into church life through the appropriate communication avenues
- In consultation with the Pastor of Student Discipleship and other ministry leaders, assist in formulating an annual budget for the Student Ministry
- Assist in coordinating the purchase of equipment, supplies, and materials for Student Ministry events
- Perform other duties as assigned

### APPLY

Visit [pray.org/apply](http://pray.org/apply) and fill out the application.